



# UNIVERSITY OF ST. MICHAEL'S COLLEGE

## Faculty of Theology

### ANNUAL DECLARATION OF FULL-TIME STATUS

#### BY ADVANCED DEGREE STUDENTS WHO ARE REGISTERING FULL TIME

In accordance with sections 6.3 (Th.D./Ph.D. handbook) and 6.2 (Th.M./M.A. handbooks) of the TST Advanced Degree Handbooks, I attest that

- (a) I am pursuing my studies as a full-time occupation and identify myself as a full-time student; my supervisor considers me to be a full-time student. As of this date, until August 31 \_\_\_\_\_. I intend to remain a full-time student.
- (b) I am geographically available and visit the campus regularly. If I require an absence from the University for a period of more than four weeks during the academic term, I will obtain written permission from my supervisor/chair of my supervisory committee/Advanced Degree Director of my college.
- (c) I regard myself as a full-time student. I regard my other time commitments as being compatible with the demands of full-time study.

- Note:
- (1) For the **MA and ThM programs**, students may engage in their studies on a full-time or a part-time basis. Their full-time status must be reported to their colleges.
  - (2) For the **ThD and PhD programs**, two (normally consecutive) years of full-time residence are **required** in order to complete course requirements.
  - (3) Students who have completed their required years of full-time residence pay the Continuation of Program Fees, whether they are engaged in their studies on a full-time or a part-time basis. It is usually to their advantage to continue on a full-time basis. Their full-time status must be reported to their colleges.
  - (4) For the **DMin program**, students are in full-time residence for their whole programme, unless they obtain permission to reduce their commitments.
  - (5) It is **no longer necessary** for full-time students to limit employment to an average of ten hours a week during any term.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Name – Please print: \_\_\_\_\_ Student # \_\_\_\_\_

Please sign this declaration and submit it to the Student Services Office on or before the second Friday in September.