



UNIVERSITY OF
ST. MICHAEL'S COLLEGE
IN THE UNIVERSITY OF TORONTO

Bulletin 1: Summer 2016

Greetings from the Office of the Registrar & Student Services at St. Michael's College.

Congratulations on your admission to St. Michael's College in the Faculty of Arts & Science at the University of Toronto! This is the first of eight bulletins. Each bulletin will focus on different topics that are relevant to you as you begin to prepare for school at the University of Toronto this autumn. You will receive one bulletin each week between now and the end of August.

1. THE CALENDAR AND THE TIMETABLE

There are two online resources from the Faculty of Arts & Science that you should familiarize yourself with as early as possible. The first is the [2016-2017 Calendar](#). The second is the [2016-2017 Registration Instructions & Timetable](#). These resources are produced annually by the Faculty of Arts & Science. Between the two, you will be able to find virtually everything you need to know about degree requirements, course enrolment, program enrolment, fee payment, and more!

There is a great deal of information in these two documents, so they might seem a bit overwhelming at first. If they do, do not worry! In our next bulletin—Bulletin 2—we will cover some of the topics that are most relevant to you as you begin to think about course enrolment and how to progress through your undergraduate degree. For now, simply try to familiarize yourself with some of the basic information that these resources contain. Since you will continue to use the Calendar and Registration Instructions & Timetable throughout the entirety of your undergraduate degree, now is a good time to explore them.

2. UPCOMING EVENTS

Between July and September, St. Michael's College will host four types of events that are specifically designed for newly-admitted students.

Academic Orientation Sessions

We will offer four Academic Orientation Sessions in July. The dates are:

1. Tuesday, July 12th from 2pm-4pm
2. Thursday, July 14th from 2pm-4pm
3. Wednesday, July 20th from 6pm-8pm
4. Monday, July 25th from 4pm-6pm

All four sessions will take place in Room 100, 121 St. Joseph Street (Muzzo Family Alumni Hall). The purpose of the Academic Orientation Sessions is to help incoming students with their transition to the University of Toronto and St. Michael's College. The sessions will focus on topics such as degree requirements, course enrolment, and program enrolment.

Group Academic Advising Sessions

We will also offer Group Academic Advising Sessions this summer. These sessions will occur twice daily—at 2pm and 3pm—during July and August. The first day will be Monday, July 4th.

The purpose of the Group Academic Advising Sessions is to provide incoming students with the opportunity to ask more specific questions about degree requirements, course enrolment, program enrolment.

Note: Group Academic Advising Sessions will not be offered on Tuesday, July 12th or Thursday July 14th due to the Academic Orientation Sessions that are being held during the afternoon.

Q & A Sessions

Even once course enrolment and fee payment have wrapped up, you may continue to have questions about your upcoming year. If you do, you should attend one of the two Q & A Sessions we offer in September. These sessions are designed for incoming students to ask questions that they have about the upcoming academic year. The dates are:

1. Tuesday, September 6th from 10am-12pm
2. Friday, September 9th from 10am-12pm

Orientation Week

Orientation Week takes place between Tuesday, September 6th and Friday, September 9th. While Orientation Week is a university-wide event, your home base will be St. Michael's College. You can find out more information on the [SMC Orientation website](#).

3. OFFICE OF THE REGISTRAR & STUDENT SERVICES

Office Location

121 St. Joseph Street ([Muzzo Family Alumni Hall](#)), Room 207

Office Hours

Monday-Thursday: 9:30am-4:30pm

Friday: 9:30am-4pm
We are closed daily from 12:30pm-1:30pm

Contact Information

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Office Staff

Damon Chevrier, Registrar

Morteza Memari, Associate Registrar

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Erin McMichael, Assistant Registrar

Geran Collymore, Academic Advisor

James Langlois, Academic Advisor

Guillermo Mejia, Registrarial Clerk

Philip Hicks-Malloy, Registrarial Clerk

If you are interested in scheduling a one-on-one academic advising appointment, we suggest that you first attend an Academic Orientation Session or Group Academic Advising Session. Since many of your initial questions will likely be addressed during these sessions, you will be in a better position to meet with an academic advisor once you understand the basics. If you would still like to schedule an academic advising appointment after having attended one of these sessions, please contact Geran Collymore or James Langlois.

In Bulletin 2, the focus will be making sense of the Calendar and Registration Instructions & Timetable. More specifically, we will discuss some of the most pressing items to keep in mind as you continue to prepare for the autumn.

Regards,

James Langlois & Geran Collymore
Academic Advisors
St. Michael's College, University of Toronto