



USMC Joint Health and Safety Committee Minutes

Meeting: #2013-2014-5	Date: May 21, 2014
Location: Founders Boardroom	Time: 12:00 p.m. to 1:00 pm

Attendees:	
Suzanne Ramnauth, Co-Chair	Steve Koshchuk, Co-Chair
Gang He	Doug Rothschild
Barb Power	Dan Brielmaier
Sabrina Coccagna	
Regrets:	
Tracy Greig	
Richard Carter	
Invited Guest(s):	

Old Business

Item & Date	Action	Performed By	When
NONE			

New Business


Item #	Action	Performed By	When
1.0	<p><u>Approval of the Minutes of April 22, 2014</u></p> <p>On a motion by D. Rothschild and seconded by G. He, the Minutes of April 22, 2014 were approved.</p> <p><u>Business Arising, not covered in other agenda items</u></p> <p>There was no business to report.</p>		

Item #	Action	Performed By	When
2.0	<p><u>Committee Member Changes</u></p> <p>S. Ramnauth announced that S. Coccagna is leaving the University on May 23rd. The Committee thanked S. Coccagna for her hard work and commitment on the committee. A new management member will be appointed.</p>		
3.0	<p><u>Health & Safety Training Update</u></p> <p>S. Ramnauth updated the Committee on the mandatory health and safety training required by workers, and supervisors. She noted that training will be completed through training booklets and online.</p>		
4.0	<p><u>Building Inspections</u></p> <p>Building inspections assigned to Sabrina Coccagna had to be reassigned and completed. S. Koschuk, D. Rothschild and D. Brielmaier will work with G. He to complete the inspections before end of summer.</p>		
5.0	<p><u>Facilities Update – H&S Matters</u></p> <p>Deferred until the next meeting.</p>		
7.0	<p><u>Confirm Next Meeting</u></p> <p>S. Ramnauth confirmed that the next meeting will take place on September 24, 2014.</p>		
Meeting Start Time: 12:05 pm		Meeting Finish Time: 1:00 pm	

Next Meeting

The next JHSC meeting will be on September 24, 2014 at 12:00 p.m.


 Suzanne Ramnauth, Co-Chairperson


 Steven Koshchuk, Co-Chairperson


 Barbara Power, Recording Secretary