

# Academic Orientation Session

## St. Michael's College Faculty of Arts & Science, University of Toronto



# Overview

Our main aim today is to help prepare you for your transition to St. Michael's College. In order to do this, there are six different items we want to discuss:

1. Two Online Resources: *Calendar* and *Registration Instructions & Timetable*
2. Degree Requirements
3. Course Enrolment
4. Program Enrolment
5. Fee Payment
6. Extracurricular Involvement



# Two Online Resources: Calendar and Timetable

- The Faculty of Arts & Science produces annual versions of the [Calendar](#) and the [Registration Instructions & Timetable](#).
- The Calendar includes information about programs and courses, sessional dates, degree requirements, rules and regulations, and much more.
- The Timetable includes information about course enrolment, program enrolment, fee payment, etc.
- Almost all of the information that we review today can be found in either the Calendar or the Timetable.



# Degree Requirements

Type of Degree	Honours Bachelor of Arts (BA)/Bachelor of Science (BSc)	Bachelor of Commerce (BCom)
<b>Number of Credits (Full-Course Equivalents – FCEs)</b>	20.0	20.0 (10.0 RSM/MGT courses, 10.0 other A&S courses [note: this is a program requirement])
<b>Level of Credits</b>	<ul style="list-style-type: none"> <li>• Maximum 6.0 100-level</li> <li>• At least 6.0 300/400-level</li> </ul>	<ul style="list-style-type: none"> <li>• Maximum 6.0 100-level</li> <li>• At least 6.0 300/400-level, including at least 1.0 400-level</li> </ul>
<b>Program Requirements</b>	<ul style="list-style-type: none"> <li>• 1 Specialist, or</li> <li>• 2 Majors*, or</li> <li>• 1 Major + 2 Minors*</li> </ul> <p>* must consist of 12.0 different courses (FCEs)</p>	<ul style="list-style-type: none"> <li>• Management, Finance &amp; Economics, or Accounting Specialist</li> </ul>
<b>Cumulative Grade Point Average (CGPA)</b>	1.85	1.85
<b>Breadth Requirement</b>	<p>Must take at least 4.0 credits that have been designated as satisfying the Breadth Requirement. Must be either (a) at least 1.0 credit in each of 4 of the 5 categories below, or (b) at least 1.0 credit in each of any 3 of the 5 categories, and at least 0.5 credits in each of the other 2 categories.</p> <ol style="list-style-type: none"> <li>1. Creative and Cultural Representations</li> <li>2. Thought, Belief, and Behaviour</li> <li>3. Society and Its Institutions</li> <li>4. Living Things and Their Environment</li> <li>5. The Physical and Mathematical Universes</li> </ol>	



# Degree Requirements: Program Requirements

- Recall from the previous slide that one of the Degree Requirements is completing an appropriate combination of *programs*. The three options outlined were: (i) 1 specialist, **or** (ii) 2 majors, **or** (iii) 1 major and 2 minors.
- While program enrolment doesn't occur until the end of first year (i.e., once a student has completed 4 full-course equivalents (FCEs)), first-year course enrolment should be dictated by *the programs that a student anticipates they might want to pursue*.
- So, your first-year courses shouldn't be a mere hodgepodge: you should enrol in courses that leave open the possibility of pursuing different programs that you're interested in.



# Degree Requirements: Breadth Requirement

- The Breadth Requirement is designed to ensure that students take courses from across a wide range of academic disciplines.
- There are five different Breadth categories, and each category corresponds to a different cluster of academic disciplines. Recall the five categories:
  1. Creative and Cultural Representations
  2. Thought, Belief, and Behaviour
  3. Society and Its Institutions
  4. Living Things and Their Environment
  5. The Physical and Mathematical Universes
- There are two ways to satisfy the Breadth Requirement:
  - (a) complete 1.0 FCE in four of the categories.
  - (b) complete 1.0 FCE in three of the categories and 0.5 FCE in the other two.
- Note: this is not a requirement that you need to satisfy in first year, nor is it a requirement that you need to satisfy each year. Rather, the Breadth Requirement needs to be satisfied just once during your degree.



# Course Enrolment: The Basics

## *When do I [enrol in courses](#)?*

- First-year students (0-3.5 FCEs) enrol on **July 28<sup>th</sup>**. They can view their start time on July 22<sup>nd</sup>.
- Second-year students (4-8.5 FCEs) enrol on **July 21<sup>st</sup>**. They can view their start time on July 15<sup>th</sup>.

## *Where do I enrol in courses?*

- This summer, you have two options: [ROSI or ACORN](#).

## *How many courses do I enrol in?*

- The 'traditional' course load for full-time students is 5.0 FCEs during the Fall/Winter Session. This usually translates to five courses per term. (A student who pursues 5.0 FCEs per Fall/Winter Session would have enough credits to graduate after four years.)



# Course Enrolment: Course & Section Codes

Every **course code** has four parts: the *course designator*, the *course number*, the *course weight*, and the *campus*. Consider two examples:

**MAT135H1**

Course Designator: MAT

Course Number: 135

Course Weight: H

Campus: 1

**PHL100Y1**

Course Designator: PHL

Course Number: 100

Course Weight: Y

Campus: 1

In order to determine the *term* a course is offered, you must look at the **section code**. The three section codes:

**F** = first half of the Fall/Winter Session (Fall Term), or first half of the Summer Session (May-June).

**S** = second half of the Fall/Winter Session (Winter Term), or second half of the Summer Session (July-August).

**Y** = Fall *and* Winter Terms, or First *and* Second subsessions of the Summer Session.

An example: **MAT135H1 F** or **PHL100Y1 Y**.





# Course Enrolment: Four Questions

When getting ready to enrol in a particular course, there are **four** questions you should ask.

1. Does this course meaningfully contribute to my academic progress at the university? Your answer should be *yes*.
2. Does this course have any enrolment controls? (If a course has enrolment controls, they will be listed next to the course offering in the Timetable.)
3. Does this course have any prerequisites, corequisites, or exclusions? (This is made clear in both the Calendar and Timetable.)
4. Does this course have a time conflict with another course in which I'm already enrolled? (You'll be able to determine this by looking at when the courses under consideration are offered.)



# Course Enrolment: The Waiting List

- You may try to enrol in a course that is full (i.e., has no remaining enrolment spaces). In many cases, you will be able to place yourself on the *waiting list*.
- During the Fall/Winter Session, you may enrol in up to 2.0 FCEs of waitlisted courses.
- It's important to remember that not all courses having waiting lists—see the 'Wait List' column in the Timetable listings.
- If you're next on the waiting list and a currently-enrolled student cancels the course, you'll be enrolled automatically. You will receive an e-mail to your U of T address that notifies you of your enrolment.



# Course Enrolment: First-Year Opportunities

- There are two course-based opportunities that are open to *only* first-year students: [First-Year Seminars](#) and [First-Year Foundations](#).
- First-Year Seminars are 1.0-credit or 0.5-credit courses that focus on topics surrounding a particular discipline (or several disciplines). They are small courses (24 students or fewer) that emphasize the development of critical thinking, writing skills, oral presentation and research methods.
- First-Year Foundations (“ONE” programs) typically combine one or more small-group, theme-based courses with co-curricular events (e.g., guest lectures) and experiential learning opportunities.



# Program Enrolment

## *What is a program?*

A program is a group of courses in a specific area. (For example: Economics, History, Mathematics, Philosophy, Computer Science, etc.)

## *When does program enrolment occur?*

Program enrolment occurs at the end of the session during which a student completes their 4<sup>th</sup> FCE. So, this is usually at the end of first year (between April-August).



# Program Enrolment

- There are two distinct things to keep in mind when enrolling in programs: the *type* of program that you're applying to, and the *level* of program that you're applying to.
- Program type matters only for the purpose of program *enrolment*, but program level additionally matters for program *completion*.
- There are three types of programs: Type 1, Type 2, and Type 3.
- There are three levels of programs: Minor, Major, and Specialist.



# Program Enrolment: Type of Program

Recall the three types of programs: Type 1, Type 2, and Type 3.

*What's the difference?* In short: [their admission requirements](#).

- **Type 1** programs are *open enrolment*. (The only admission requirement is that you've successfully completed 4.0 FCEs.)
- **Type 2** programs are *limited enrolment*. (These programs requires certain courses and grades for admission. Consult the Calendar to see what the requirements are.)
- **Type 3** programs are also *limited enrolment*. (While the requirements are similar to Type 2 courses, the application process doesn't occur on ACORN/ROSI.)



# Program Enrolment: Level of Program

Recall the three levels of programs: Minor, Major, and Specialist.

*What's the difference?* In short: the number of courses they require for completion.

- **Minors** always require 4 FCEs.
- **Majors** require between 6-8 FCEs.
- **Specialists** require between 9-14 FCEs.

Many departments or colleges will offer a program at more than one level. For instance, English is offered at all three levels.



# Program Enrolment: Appropriate Combinations

- As previously noted, there are three main combinations of programs: (i) 1 specialist, **or** (ii) 2 majors, **or** (iii) 1 major and 2 minors.
- There are two constraints on the combination of programs you can be in:
  - a. The maximum number of programs that you can be enrolled in is three.
  - b. No more than two programs can be specialists/majors. (In other words: if you are enrolled in three programs, one must be a minor.)





# Fee Payment

The deadline to make the minimum payment for registration is **August 23<sup>rd</sup>**.

## [Payment Instructions](#)

1. You will be able to view your fees invoice on ACORN/ROSI starting **July 18<sup>th</sup>**.
2. Pay your fees at a bank, through online/telephone banking, or defer your fees if you're receiving OSAP or Canadian/US government loans.
3. Check your registration status on ACORN/ROSI. (If your status says *Registered*, then your registration is complete.)



# Extracurricular Involvement

- Get involved *beyond the classroom*, this might look like:
  - Joining a FLC (First-Year Learning Community)
  - Explore and join student clubs (more than 800 +)
  - Sports team (weekly drop-ins, or Varsity level....whatever your preference)
  - Exchange (U of T has over 150 partner universities all over the world!)
  - Summer Abroad course (4-6 week course, run over summer in countries all over the world. Leads to one full credit)
  - Research Opportunity Programs (ROPs) – 199, 299 and 399 courses
  - There is so much here for you!



# Upcoming Events

## Academic Orientation Sessions

Tuesday, July 12<sup>th</sup>: 2-4pm  
Thursday, July 14<sup>th</sup>: 2-4pm  
Monday, July 25<sup>th</sup>: 4-6pm

## Group Academic Advising Sessions

Monday-Friday (July-August):  
2pm, 3pm

The first day is Monday, July 4<sup>th</sup>

### *Exceptions*

Tuesday, July 12<sup>th</sup>  
Thursday, July 14<sup>th</sup>

## Q&A Sessions

Tuesday, Sept. 6<sup>th</sup>: 10am-12pm  
Friday, Sept. 9<sup>th</sup>: 10am-12pm



# St. Michael's College

## Office of the Registrar & Student Services

### Office Location

121 St. Joseph Street (Muzzo Family Alumni Hall), Room 207

### Office Hours

Monday-Thursday: 9:30am-4:30pm

Friday: 9:30am-4pm

We are closed daily from 12:30pm-1:30pm

### Contact Information

E-mail: [ask.smc@utoronto.ca](mailto:ask.smc@utoronto.ca)

Phone: [+1-416-926-7117](tel:+14169267117)



# Thank You!

- Questions?
- If you have any other questions, please contact us at  
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