

Joint Health and Safety Committee Minutes

Meeting: #2013-2014-1	Date: September 25, 2013
Location: Founders Boardroom	Time: 11:30 a.m. to 12: 30 pm

Attendees:	
Suzanne Ramnauth, Co-Chair	Steve Koshchuk, Co-Chair
Gang He	Sabrina Coccagna
Doug Rothschild	Richard Carter
Barb Power	
Regrets:	
Dan Brielmaier	
Tracy Greig	
Invited Guest(s):	

Old Business

Item & Date	Action	Performed By	When
NONE			

New Business

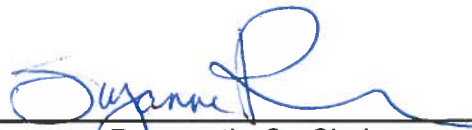
Item #	Action	Performed By	When
1.0	<p><u>Approval of the Minutes of May 29, 2013</u></p> <p>On a motion by S. Coccagna and seconded by D. Rothschild, the Minutes of May 29, 2013 were approved.</p>		


<p>2.0</p>	<p><u>Review Final Workplace Inspection Reports</u></p> <p>S. Ramnauth asked the Committee for an update on the workplace inspections, mainly any issues that should be dealt with as soon as possible. She recommended that next year's inspections be done throughout the year.</p> <p>Due to the departure of Kala Gnanapandithen, some of the inspections are still incomplete. A revised inspection schedule will be sent to members.</p> <p>S. Coccagna indicated that all issues noted in the May 29, 2013 minutes have been dealt with and are now complete. Bed bug inspections have been completed and there are no current issues.</p> <p>G. He noted that students are disconnecting the door closures in the student residences leaving way for a fire safety issue. S. Coccagna will inform the Dean and ask him to deal with this matter.</p> <p>S. Koshchuk noted that Kelly Library had a range of issues, mainly lockers and shelving not being secured and electrical receptacles which need to have plates installed and be re-secured. PIMS has issue with stacks and is missing an exit sign near the west door. The previous air conditioning issue in Room 406 has been corrected. S. Koshchuk will follow up on this. The 5th floor landing has stacked shelving units which need to be relocated.</p> <p>S. Koshchuk indicated that the last safety issue regarding the garage door on the Coach House has been corrected. A new door has been installed and there is now storage for fuel and chemicals. One health and safety concern is that there is no eyewash station in this area. Of further concern is that there is no heat in the Coach House so any eyewash will freeze. B. Power will follow up with Kitcare to see if they can make a recommendation.</p> <p>S. Koschuk pointed out that general concerns around the university are air quality and a more extensive emergency response plan.</p>	<p>B. Power</p> <p>S. Coccagna</p> <p>S. Koshchuk</p> <p>B. Power</p>	
<p>3.0</p>	<p><u>AODA Compliance</u></p> <p>S. Ramnauth confirmed that the University is compliant under Customer Service and is working on Employment Standards and Emergency Information Standards. The University will be purchasing an AODA binder which will</p>		


	provide information and templates that will assist us. AODA compliance will be discussed again at the next meeting.		
4.0	<u>Facilities Update – H&S Matters</u> D. Rothschild confirmed that the drainage problem has been taken care of. A sitting area has been built around the center quad using better quality interlock to prevent against slip and falls. S. Coccagna confirmed that the mold issue in Sorbara has been dealt with. S. Coccagna informed the Committee that most of the wireless around the university has been installed.		
5.0	<u>Confirm Next Meeting</u> S. Ramnauth confirmed that all future meetings will take place on the second last Wednesday of each month. B. Power will send out a list of the 2013-2014 meetings.	B. Power	
Meeting Start Time: 11:45 am		Meeting Finish Time: 12:39 pm	

Next Meeting

The next JHSC meeting will be on October 23, 2013 at 11:30 am.


Suzanne Ramnauth, Co-Chairperson


Steven Koshchuk, Co-Chairperson


Barbara Power, Recording Secretary