



UNIVERSITY OF
ST. MICHAEL'S COLLEGE
IN THE UNIVERSITY OF TORONTO
FACULTY OF THEOLOGY

Summer 2017

Dear new and returning students,

It's hard to believe that it's already time to think about Fall and Winter courses, but registration for the 2017-2018 academic year opens early this year, with registration starting on Tuesday, July 25. I look forward to getting caught up with our returning students, and am especially keen to meet our new students. I earned an MDiv here in 2010 and look back fondly on one of the happiest – and, yes, busiest! – times of my life. If you are a new student, or we haven't yet touched base, please note that all new students, and those who have not yet had their courses approved for the coming semester/year, should contact me prior to, or during, the fall advising days before entering courses on ROSI (Repository of Student Information).

Course registration on the ROSI system is available beginning Tuesday, July 25. Enclosed in this package are the instructions for using ROSI. You may access ROSI through your own personal computer or any secure public access terminal. When you enter the data you will be placed in a section called "invited." Once payment for the course is received you are moved to the category called "registered." Class lists for fall courses, drawn from the registration information on ROSI, will be printed on Friday, September 8 at 12:00 pm. It is therefore very important that you complete data entry before that time.

1. Before beginning the registration process please read the information pertinent to your particular program in the Faculty of Theology Basic Degree Handbook: <https://stmikes.utoronto.ca/wp-content/uploads/2015/09/Handbook-combined.pdf> and on the Toronto School of Theology website (<https://www.tst.edu/>).

2. Please pay special attention to the dates when tuition payment must be made. Failure to meet these financial deadlines will result in your being "financially cancelled," giving rise to serious problems, as well as a \$50.00 penalty. Remember: though you enter the data yourself, your registration is not considered complete until it is confirmed by the university, and it is not confirmed without payment.

3. New Students: prepare a tentative class schedule for yourself based on the information in the enclosed sheets: "Course Selection Information for Basic Degree Students." Please make an appointment with me to discuss and approve your program during the September Welcome Back Days. Newly admitted students must meet with me before entering courses on ROSI.

Now and throughout the year, you will find important information posted on the Basic Degree Bulletin Board, located in the corridor to the right of the entrance to Faculty offices, on the third floor of Muzzo Alumni Hall.

4. Returning Students: If your course selection was approved during the spring or summer, you may proceed to enter this data on ROSI. If you change your course selection, you should contact me to have the change approved. Remember: your data entry will not be converted into a registration without payment of your fees.

5. All Students: Please follow the directions for registration, sending me your course selection for review and approval in advance of entering it on ROSI. In case of a discrepancy, only those courses approved and on file with your faculty advisor will be considered official.

Please feel free to contact the Faculty of Theology with questions or concerns. All of us here at the Faculty want to help in any way we can, both at the beginning of your program and throughout your time with us.

Have a wonderful summer. I look forward to seeing you soon.

Sincerely,

Catherine Mulroney
Programs Coordinator