



OFFICE OF THE DEAN

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St. Michael's College Residence Code of Discipline

This document explains the range of possible sanctions for violations of the Rules of Residence; it also divides violations into Level 1 or Level 2 categories.

Factors affecting the degree to which a violation is punished include but are not limited to: (1) the severity of the offence, (2) the past history of the perpetrator, and (3) intentionality. Disciplinary sanctions may be mitigated for students who are willing to admit wrongdoing and accept responsibility for their actions.

Conversely, students who are untruthful, uncooperative or who attempt to obstruct or obfuscate a disciplinary investigation risk receiving harsher sanctions than they might have otherwise.

TYPES OF OFFENCES

Level 1: Possible sanctions for Level 1 offences include but are not limited to, any one or a combination of the following: verbal warnings, written warnings, restitution, behavior contracts, behaviour bonds, community service or monetary fines. Level 1 offences include but are not limited to, the rules regarding:

- Excessive noise
- Visiting hours and/or overnight guests
- Possession of proscribed but legal items
- Smoking cigarettes / burning incense
- Removing items from the dining hall
- Sneaking or attempting to sneak non-residents into the dining hall
- Temporarily removing furniture from your dorm or common room
- Low level pranks with minimal consequences
- Cooking in residence
- Cleanliness of dorm or common room
- Pets
- Accidental damage to SMC property
- Accidental false fire alarms
- Failure to return forms or properly check out of residence
- Violations of the Network Use Agreement

Level 2: Level 2 offences are considered more serious and will generally be treated as such. Possible sanctions for Level 2 offences include all those available in Level 1, as well as: probation, denial of readmission, eviction, and residence bans. Serious violations may also result in charges under the UofT's Code of Student Conduct or the Criminal Code of Canada. Level 2 offences include but are not limited to:

- Repeated violations of Level 1 offences
- Unauthorized entry into residence rooms or prohibited areas of the College
- Inappropriate, insubordinate or offensive treatment of SMC staff members
- Failing to abide by the directives of dons or those who identify themselves as Residence Life Staff

- Intentionally triggering a false fire alarm
- Drug and alcohol violations
- Theft or vandalism
- Threats, intimidation or harassment
- Assaults of any kind including sexual assault
- Exhibiting behaviours that are deemed potentially harmful to oneself or others
- Lewd or indecent acts
- Compromising fire safety or building security
- Possession of dangerous or illegal proscribed items or materials
- Aiding, abetting conspiring or inciting others to commit Level 2 offences

DISCIPLINARY SANCTIONS

Verbal Warnings: Oral statements identifying the offending behaviour and requesting its cessation. A written record of verbal warnings may be kept in order to track repeat offenders.

Written Warnings: Official documents issued by the dons or the Residence Life Staff outlining the offending behaviour and requesting its cessation. Written warnings issued by dons will generally be cc'd to the Dean's Office and stored in the resident's file.

Fines: A fine is an order to pay a monetary penalty for violations falling under this Code. In most cases, payment must be made or a payment plan established, within 14 working days of the order.

Community Service: An order to contribute a set number of hours of work within the residence or larger College community as punishment for an offence.

Restitution: An order to pay monetary compensation for damages to College property or someone's personal property. In most cases, payment must be made or a payment plan established, within 14 working days of the order.

Behaviour Contract: A written contract that places restrictions and/or expectations on the future conduct of a resident.

Behaviour Bond: A behavioural contract that includes a monetary deposit. The deposit is returned to the student at the end of the year if the terms of the contract are met but will be forfeited if the terms of the contract are breached.

Probation: Residents who have committed repeated offences, or have committed a serious offence that falls just short of being evicted, may be placed on probation. Being on probation means that any future violation, no matter how minor, may well result in eviction.

Denial of Readmission: Not being invited to return to residence in subsequent years for behavioural reasons. Students who have been evicted may face denial of admission at other UofT Colleges.

Eviction: Having one's residence contract terminated and being required to move out of residence with all possessions within a set period of time.

Residence Ban: Being prohibited from accessing residence buildings and all other rooms that fall under residential jurisdiction (e.g. Canada Room, Weight Room, Study Hall, etc). UofT Campus Police and SMC College Security will be notified of all residence bans; violations will be reported to Metro Police. Students may request to have their ban status lifted after a period of one year. This request must be made in writing and will be evaluated by the Dean of Students.

APPEALS

Sanction issued by a don may be appealed to the Assistant Dean, Residence Life for reconsideration. Decisions or sanctions issued by the Assistant Dean, Residence Life may be appealed to the Dean of Students for reconsideration. Decisions or sanctions issued by the Dean of Students are considered final and binding.