

**GRADUATION APPLICATION**

**If you expect to meet the requirements of your program this year, you must apply to graduate by completing and returning this form to our Student Services Officer before the first Friday in September for Fall Convocation:**

**Mailing Address:**

Student Services Office,  
Faculty of Theology,  
University of St. Michael's College  
81 St. Mary Street, Toronto, Ontario, M5S 1J4

**Drop-off Address:**

Student Services Office  
Faculty of Theology,  
University of St. Michael's College  
Room 307, Alumni Hall, 121 St. Joseph Street

Submitting this application will insure your name is submitted to Senate once you have successfully completed your studies. The purpose of your application is to alert the Student Services Officer to review your academic record for the purpose of granting you a degree/diploma/certificate.

Student Name: \_\_\_\_\_  
(Surname) (Given Names)

Address to use for all graduation communications: \_\_\_\_\_

Is this the same address on ROSI?  yes  no

Student #: \_\_\_\_\_ Tel: \_\_\_\_\_

Permanent Email Address  
for current and future use: \_\_\_\_\_

Do you check your email on a regular basis?  yes  no

If your Home College is not University of St. Michael's College, please state: \_\_\_\_\_

**Program (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Master of Divinity (MDiv)                          | <input type="checkbox"/> Master of Arts in Theology (MA)                   |
| <input type="checkbox"/> Master of Theological Studies (MTS)                | <input type="checkbox"/> Master of Religious Education (MRE)               |
| <input type="checkbox"/> Master of Theology (ThM)                           | <input type="checkbox"/> Doctor of Philosophy in Theology (PhD)            |
| <input type="checkbox"/> Master of Arts in Catholic Leadership (MACL)       | <input type="checkbox"/> Doctor of Theology (ThD)                          |
| <input type="checkbox"/> Diploma in Theological Studies (DipTheoStud)       | <input type="checkbox"/> Doctor of Ministry (DMin)                         |
| <input type="checkbox"/> Diploma in Religious Education (DipRelEd)          | <input type="checkbox"/> Diploma in Eastern Christian Studies (DipECS)     |
| <input type="checkbox"/> Certificate in Eastern Christian Studies (CertECS) | <input type="checkbox"/> Certificate in Theology & Ecology (CertTheo&Ecol) |

**Advanced Degree Students' Thesis Information:**

If submitting a thesis is part of your program requirement, please provide the following information:

Thesis Title: \_\_\_\_\_

Is this thesis title final?  yes  no, this thesis title is work in progress and subject to final approval by the Examination Committee

Name of Thesis Director: \_\_\_\_\_ Date of Defense if applicable: \_\_\_\_\_

Date when thesis was/will be submitted for examination: \_\_\_\_\_

**PLEASE READ THE FOLLOWING AND SIGN:**

It is each student's responsibility to comply with the Faculty's published program requirements. If you have questions regarding these requirements you must contact your Faculty Advisor or the Director of Basic or Advanced Degree Programs.

Advanced Degree Students: Please follow the new TST guidelines for electronic thesis submission. For hardcopy submission of thesis, the University of St. Michael's College does not require this submission. However, different colleges have different policies, please check with your home college.

After verifying that you have met your program requirements to convocate, our Student Services Officer will send you a letter confirming your eligibility to convocate in late September, stating graduation fees, arrangement for caps and gowns and other graduation information. **Please note that after submitting this form, if your degree is not granted because you failed to meet all the requirements, you will have to reapply with a new form for the next convocation.**

**All outstanding fees or charges owing to USMC or your home college (i.e., library fines, program fees, convocation fees) must be paid before your diploma or transcripts can be released.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_