



\$25.00 non-refundable fee is required.  
See next page for details.

**REQUEST FOR RE-REGISTRATION FORM**

PERSONAL INFORMATION			
SURNAME		GIVEN NAMES	
FORMER NAME (IF APPLICABLE)*		STUDENT NUMBER	
DATE OF BIRTH DD / MM / YY	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Other	FIRST LANGUAGE <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other
COUNTRY OF CITIZENSHIP		STATUS IN CANADA* <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Visa <input type="checkbox"/> Other	
MAILING ADDRESS (All postal mail will be sent to this address)		PERMANENT ADDRESS (For archival purposes only) <input type="checkbox"/> Same as Mailing Address	
STREET ADDRESS APT/SUITE/ROOM #		STREET ADDRESS APT/SUITE/ROOM #	
CITY PROVINCE		CITY PROVINCE	
POSTAL CODE	TELEPHONE NUMBER	POSTAL CODE	TELEPHONE NUMBER
U OF T EMAIL ADDRESS		COUNTRY	

\* If your name or status in Canada has changed since your last registration, please provide documentation to your College Registrar's office.

RE-REGISTRATION INFORMATION	
I wish to enrol in courses beginning in:	Year: _____ Check one: <input type="checkbox"/> May (Summer) <input type="checkbox"/> September (Fall) <input type="checkbox"/> January (Winter)
I was last registered in the Faculty of Arts & Science in:	Year: _____ Check one: <input type="checkbox"/> May (Summer) <input type="checkbox"/> September (Fall) <input type="checkbox"/> January (Winter)
Have you received a degree from the Faculty of Arts & Science, U of T?	<input type="checkbox"/> NO <input type="checkbox"/> YES (If yes, which one? _____)

I hereby certify that all information provided on this form is correct and complete.

Student Signature: \_\_\_\_\_ Date (dd/mm/yy): \_\_\_\_\_

*The University of Toronto respects your privacy.*

*Personal information that you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971.*

*It is collected for the purpose of administering admissions, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government.*

*The University is also required to report student-level enrolment-related data to the Ministry of Training, Colleges and Universities as a condition of its receipt of operating grant funding. The Ministry collects this enrolment data, which includes limited personal information such as Ontario Education Numbers, student characteristics and educational outcomes, in order to administer government postsecondary funding, policies and programs, including planning, evaluation and monitoring activities.*

*At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to [www.utoronto.ca/privacy](http://www.utoronto.ca/privacy) or contact the University Freedom of Information and Protection of Privacy Coordinator at McMurich Building, room 104, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8.*

FOR COLLEGE REGISTRAR'S OFFICE USE ONLY					
Session (e.g. 20145)		<input type="checkbox"/> \$25 fee received	Fee Arrears? <input type="checkbox"/> No <input type="checkbox"/> Yes	Deregulated Fee program? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, FE Indicator: <input type="checkbox"/> added <input type="checkbox"/> removed <input type="checkbox"/> N/C	
Subject POSTs <input type="checkbox"/> Exempt/19789 <input type="checkbox"/> Not Exempt/19819 <input type="checkbox"/> CR/19929			ChOP needed? <input type="checkbox"/> No <input type="checkbox"/> Yes	Initial POST (e.g. AS HBA)	Final POST (e.g. ASPRGHBA)
CODE (e.g. ASMAJ1645)	NAME (e.g. English Major)	ACT/CMP	Most recent academic status <input type="checkbox"/> OKAY <input type="checkbox"/> AOPB* <input type="checkbox"/> PROB* <input type="checkbox"/> SUS/RFRG* * <input type="checkbox"/> Probation letter		
			Date Processed (dd/mm/yy)		Staff Initials

## RE-REGISTRATION IN THE FACULTY OF ARTS & SCIENCE

The **Request for Re-registration** form is to be completed by degree or non-degree students who have achieved final standing (e.g. a final grade or CR/NCR) in at least one course in the Faculty of Arts & Science and who have not registered in the Faculty for the previous 12 months. Arts & Science students who have not achieved final standing in at least one course must re-apply and be re-admitted to the University of Toronto if they wish to enrol in courses.

Complete and submit this form to your College Registrar's Office along with a \$25 re-registration fee. Please check with your College directly for acceptable forms of payment.

Requests should be submitted at least one week before the course enrolment period begins in the relevant session. If you wish to return in the Fall/Winter session, you should submit your request by the third week of June. If you wish to return in the Summer session, you should submit your request by the third week in March. Although re-registration requests will be accepted after course enrolment has begun, some courses may be full.

### **Outstanding Fees**

Re-registration requests will be refused for students with outstanding fees from previous academic sessions. Fees must be cleared before the re-registration will be processed.

### **Transfer Credit**

Students who complete studies at another post-secondary institution as a non-degree visiting student during their absence from the Faculty of Arts & Science may be eligible for transfer credit. To be considered for transfer credit, students must have a minimum CGPA of 1.50 in the Faculty of Arts & Science at the time they take the course(s) elsewhere. For information: <http://www.artsci.utoronto.ca/current/tc/postadmission>

### **Advising**

Re-registrants may wish to make an appointment with an advisor in their College Registrar's Office to discuss their plans for return and to go over changes in Faculty policies and procedures, as well as to clarify the degree or program requirements they are following. Students returning on Academic Probation are strongly advised to speak to an advisor about their status. For contact information: <http://www.artsci.utoronto.ca/current/advising/colleges>

May 2014