



UNIVERSITY OF
ST. MICHAEL'S COLLEGE
IN THE UNIVERSITY OF TORONTO

OFFICE OF THE BURSAR

DATE: June 20, 2019
TO: All Faculty and Staff
FROM: Effie Slapnicar
RE: **Holiday Schedule 2019-20 and 2020-21**

In planning the University's holiday schedule, we make every effort to provide a two-week closure in December, knowing how all of us appreciate the opportunity to have two full weeks. We also make every effort to match the closure schedule set out by the school boards of the Greater Toronto Area.

We are delighted to report that there will be a two-week closure over the December break for 2019-20. Due to academic programming conflicts, we were unable to schedule a two-week break for 2020-21, however, we have had the opportunity to add three Presidential holidays in the 2020-21 Holiday Schedule.

July 1, 2019 – June 30, 2020

Canada Day	Monday, July 1, 2019
Civic Holiday	Monday, August 5, 2019
Labour Day	Monday, September 2, 2019
Thanksgiving Day	Monday, October 14, 2019
Christmas / New Year	Monday, December 23, 2019 to Friday, January 3, 2020 inclusive
Family Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Victoria Day	Monday, May 18, 2020

July 1, 2020 – June 30, 2021

Presidential Day	Monday, June 29, 2020
Presidential Day	Tuesday, June 30, 2020
Canada Day	Wednesday, July 1, 2020
Civic Holiday	Monday, August 3, 2020
Labour Day	Monday, September 7, 2020
Thanksgiving Day	Monday, October 12, 2020
Christmas / New Year	Wednesday, December 23, 2020 to Friday, January 1, 2021 inclusive
Family Day	Monday, February 15, 2021
Good Friday	Friday, April 2, 2021
Presidential Day	Friday May 21, 2021
Victoria Day	Monday, May 24, 2021

This notice does not establish service or operating schedules in departments which are required to be open during these days to maintain essential services or to provide service to the public. Your Department Head will advise you of the alternate arrangements pertaining to where this situation impacts on you.

Supervisors and administrators are requested to schedule holiday staffing arrangements, where required, as far in advance as possible, and are encouraged to consult with Human Resources.

Any questions about the alternative arrangements that should be made for non-unionized administrative staff members who are required to work on a scheduled holiday should be directed to Human Resources. Questions regarding the application of the collective agreements for unionized staff should be directed to Human Resources at 416-926-7118.

We would be grateful if you would bring this schedule to the attention of all faculty and staff.