



USMC Joint Health and Safety Committee Minutes

Meeting: #2019-2020-2	Date: February 4, 2020
Location: President's Boardroom Basement	Time: 11:30 am to 12:30 pm

Attendees:	
Suzanne Ramnauth, Co-Chair	Steven Koshchuk, Co-Chair
Effie Slapnicar	Brian Butcher
Barb Power	John Santos
Joanne O'Reilly	Peter Skrepichuk
Absent:	
Doug Rothchilds	

Old Business

Item & Date	Action	Performed By	When
NONE			

New Business

Item #	Action	Performed By
1.0	<p><u>Approval of the Minutes of October 29, 2019</u></p> <p>On a motion by Barb. Power and seconded by Peter. Skrepichuk, the Minutes of October 29, 2019 were approved.</p> <p><u>Business Arising, not covered in other agenda items</u></p>	B. Power & P. Skrepichuk
2.0	<p><u>JHSC Membership Changes</u></p> <p>The Committee is pleased to welcome a new member to the committee Joanne O'Reilly. Joanne will be taking over for the role of Alex Laurent as HR Assistant and Recording Secretary for the JHSC meetings</p>	S. Ramnauth
3.0	<p><u>Inspection Schedule</u></p> <p>Health and Safety Workplace Inspections are due to take place for year 2020. It is hoped that all inspections will be completed prior to the summer period. Proposed dates and teams are listed on the Workplace Inspections Schedule. The dates listed are for the (week of) as discussed by Steven. K.</p>	S. Ramnauth S. Koshchuk

Item #	Action	Performed By
	<p>Each team can then decide on a set date, (please liaise with your team member to finalize date and time). A copy of the workplace schedule will be emailed to all members following the JHSC meeting.</p> <p><u>The Workplace Inspections Schedule for Year 2018/2019 needs to be checked to ensure it was signed off on.</u></p> <p>There is plans for a new work order system, Steven. K briefly discussed that there will be new categories available in the system when placing a work order.</p>	S. Koshchuk
4.0	<p><u>Review of the amended Health & Safety Policies</u></p> <p>Suzanne. R read out the amendments made to the Health & Safety policies as proposed in the JHSC meeting October 29, 2019.</p> <ul style="list-style-type: none"> - Workplace Harassment Policy - Violence Prevention Policy - USCM Visitor Safety Policy - USCM Health & Safety Policy - JHSC Term of Reference - Return to Work Policy <p>The committee was satisfied with the amendments. The policies that will require a signature will be forwarded to the Buscar Office for signed approval by the CAO and placed onto the new templates. When all is finalized the amended policies will be uploaded online.</p> <p>The Workplace Violence and Workplace Harassment Policy has not yet been amalgamated as suggested as a possibility in the JHSC meeting October 29, 2019. This will require an in dept look at both policies, these will be reviewed at a future stage for consideration.</p>	All
5.0	<p><u>Fire Wardens</u></p> <p>It was brought to the attention of Human Resources that some of the current Fire Wardens are unclear of their roles and procedures. The Library would also like more Fire Wardens be trained.</p> <p>Effie.S discussed the rolling out of a new Emergency plan. When this is rolled out there will be updates on procedures and training for Emergency Wardens. This will include Primary & Secondary Wardens.</p>	S. Ramnauth E. Slapnicar
6.0	<p><u>Coronavirus</u></p> <p>Effie provided an update on the USMC monitoring of the Coronavirus. Ontario.ca/coronavirus provides the current status of cases in Ontario. The website also provides information on how to protect yourself. As of Feb 04, 2020, there is 3 cases confirmed positive and 29 cases under investigation.</p> <p>USMC is following the UofT common sense practices.</p> <ul style="list-style-type: none"> - Coughing into elbow - Use sanitizers - If sick, stay at home <p>There is a concern regarding Asia students and faculty members being targeted and questioned surrounding the coronavirus, particularly those who wear protective mask or may have travelled. People need to be mindful and respectful and not to insert themselves in a situation that can be considered</p>	E. Slapnicar

