



USMC Joint Health and Safety Committee Minutes

Meeting: #2019-2020-3	Date: April 30, 2020
Location: Microsoft Team Meeting	Time: 10 am to 11 am

Attendees:	
Suzanne Ramnauth, Co-Chair	Steven Koshchuk, Co-Chair
Effie Slapnicar	Brian Butcher
Barb Power	Doug Rothschild
Joanne O'Reilly	Peter Skrepichuk
Absent:	
John Santos Richard Carter	

Old Business

Item & Date	Action	Performed By	When
NONE			

New Business

Item #	Action	Performed By
1.0	<p><i>Approval of the Minutes of February 04, 2020</i></p> <p>On a motion by Brian. Butcher and seconded by Steven. Koshchuck, the Minutes of February 04, 2020 were approved.</p> <p><i>Business Arising, not covered in other agenda items</i></p>	B. Butcher S. Koshchuck
2.0	<p><i>Pandemic Crisis Update</i></p> <p>E. Slapnicar discussed how USMC departments are preparing for pandemic planning in order to keep essential services staff safe. Chartwell will offer meals to students. Protected equipment will be used – masks, gloves</p> <p>There were two confirmed student Covid 19 cases that have now been resolved. Care was taken with students and staff to ensure that they were quarantined and that safe protocols were implemented. An external company will come in to perform a deep clean if our cleaning staff do not want to enter</p>	E, Slapnicar

Item #	Action	Performed By
	<p>rooms that were occupied by students with COVID. We will continue to monitor and follow the protocols & process of the University of Toronto advice on covid 19/</p> <p>Non-essential staff will be required to send requests to MCOR and Bursar and Manager if wish to attend office in order to minimize staff going in together.</p> <p>D. Rothschild asked what the contingency plan is for students remaining over the summer. Bursar advised we are accommodating students; USMC has come up with a plan to space out students in accommodation to minimize contamination.</p> <p>S. Koshchuk asked if the International Summer Camps would be held on site this summer. This is unknown and depends on government restrictions regarding internationals.</p> <p>B, Butcher asked if courses would be held online in the new semester. E. Slapnicar advised it has yet to be decided if all courses will be held online, Depends on provincial regulations.</p> <p>At present the University of St. Michaels has implemented a number of health and safety protocols since COVID and our employees have been safe.</p>	S. Ramnauth
3.0	<p><i>Mental Health Resources</i> HR will be looking at providing tips on Mental Health guidelines. Some information can be found on the HR website and there will be tips and advice in the newsletter release</p> <ul style="list-style-type: none"> - Advise on Metal Health - Stay connected - Limit Media Exposure - Separate work from home 	S. Ramnauth
4.0	<p><i>Building Checks</i></p> <p>Health and Safety Workplace Inspections are still required to be completed for the year 2020. Brian Butcher, Richard Carter and Joanne O'Reilly will be reassigned to the staff that are working on campus (essentials). The Workplace Inspections scheduled will be sent to Facilities Director Michael Chow to see if he can accommodate reassignment to essential staff that may be able to perform the building checks while on campus</p>	S. Ramnauth
5.0	<p><i>Confirm next meeting</i></p> <p>The next meeting date to be confirmed</p>	



Suzanne Ramnauth, Co-Chairperson

Steven Koshchuk, Co-Chairperson

Joanne O'Reilly, Recording Secretary