



UNIVERSITY OF
ST. MICHAEL'S COLLEGE
IN THE UNIVERSITY OF TORONTO

Joint Health and Safety Committee Meeting Minutes

Meeting: No 2 - 2021/22	Date: January 27 th , 2022
Location: Teams Meeting	Time: 12:00 p.m. to 1:00pm

Expected Attendees:	
Suzanne Ramnauth, Co-Chair	Steve Koshchuk, Co-Chair, USW
Barb Power, Non-Union	John Santos, USW
Richard Carter, UTFA	Chanelle Burris, Non-Union
Daniel Brielmaier, CUPE (interim)	Michael Graham, USW
Invited Guest(s):	
Effie Slapnicar, Administration	

Item	Details	Presenter	Time
1.0	Approval of Minutes of October 4th, 2021 <ul style="list-style-type: none"> Approved by Barb P., Seconded by Steven K. 	SR	5 min
	Business Arising, not covered in other agenda items:		
2.0	JHSC Membership Changes <ul style="list-style-type: none"> Welcome Michael Graham to the Health and Safety Committee. Thank you Peter Skrepichuk for your work in the Committee. 	SR	5 min
3.0	Review of Health and Safety Policies <ul style="list-style-type: none"> Health & Safety Policy Return to Work Policy Terms of Reference Visitor Safety Policy University of Toronto Policy on Sexual Violence & Sexual Harassment (adopted by USMC) Workplace Harassment Policy Workplace Violence Prevention Policy <p>The committee is required to review all Health and Safety policies each year. All members reviewed and only minor administrative edits to be made (titles and formatting). Bursar & CFO to Bursar & CAO. The policies will be updated with current dates and signed off again by the Bursar. The committee will review Workplace Violence Risk assessment next month.</p>	ALL	25 min

<p>4.0</p>	<p>Covid-19 Updates</p> <ul style="list-style-type: none"> • USMC is planning to reopen on February 7th and returning to in person classes. There is a 50% capacity limit and USMC may have to remain online for some of the classes. Masking is still a requirement. • The University is providing N95 masks for all faculty and staff. The masks can be picked up in the mailroom or from administrators. Departments will distribute to staff. • USMC is expecting employees to return to a hybrid working model similar to what was observed in the fall. The department heads will determine how many staff will be working on campus to avoid having too many people in-office at once. The university is considering a broader opening in the spring dependent on Toronto Health. • In order to encourage safety and address concerns about public transit, parking will be free on campus until February 28th 2022. Passes are available at the Porter's Desk. Part-time or sessional staff may need to show their offer letters to the Porter. • As of current, UofT is checking QR codes and ID of students before entering the dining hall. USMC is evaluating the necessity of this step given we already have UCheck as it may create bottlenecks in waiting times. The decision to adopt this practice is pending. • Members were asked for feedback from their employee groups on health and safety protocols and processes undertaken by the University during the past year. The representatives have not heard many complaints from their employee groups and seem to be happy with the steps the university has taken to keep employees safe. 	<p>ES</p>	<p>10 min</p>
<p>5.0</p>	<p>2021-2022 Building Inspection Schedule</p> <ul style="list-style-type: none"> • Michael Graham will be leading the project and coordinating the building inspection schedule. • Normally inspections are noted, transcribed and work orders are submitted to maintenance via the work order link. • Going forward it may be best for the worker members to conduct building inspections individually rather than in pairs. Keys to buildings can be signed out from the Porter. • For efficiency the inspections should be completed throughout the H&S year to ensure all buildings have been inspected by June 2022. 	<p>ALL</p>	<p>10 min</p>
<p>6.0</p>	<p>Confirm next meeting</p> <ul style="list-style-type: none"> - Our next meeting will be in March 	<p>SR</p>	<p>5 min</p>



Suzanne Ramnauth, Co-Chairperson



Recording Secretary



Steven Koshchuk, Co-Chairperson