



UNIVERSITY OF  
**ST. MICHAEL'S COLLEGE**  
IN THE UNIVERSITY OF TORONTO

## University of St. Michael's College Residence Code of Discipline

This document clarifies the severity of Residence Rule violations by dividing them into Level 1 and Level 2 categories and explains the possible sanctions that may be issued for breaking certain rules.

Factors affecting the degree to which an offence is punished include but are not limited to: (1) the severity of the offence, (2) the history of the perpetrator, and (3) intentionality. Disciplinary sanctions may be mitigated for students who are willing to admit wrongdoing and accept responsibility for their actions.

Conversely, students who are untruthful, uncooperative or who attempt to obstruct a disciplinary investigation risk receiving harsher sanctions than they might have otherwise.

### **TYPES OF OFFENCES**

**Level 1:** Possible sanctions for Level 1 offences include but are not limited to, any one or a combination of the following: verbal warnings, written warnings, restitution, behaviour contracts, behaviour bonds, community service, and/or monetary fines.

Level 1 offences include but are not limited to, the rules regarding:

- Excessive noise
- Visiting hours and/or overnight guests
- Possession of proscribed but legal items
- Removing items from the dining hall
- Sneaking or attempting to sneak non-residents into the dining hall
- Temporarily removing furniture from your dorm room or common room
- Low level pranks with minimal consequences
- Possession of proscribed cooking materials
- Cleanliness of dorm or common room
- Smoking outdoors on College property
- Pet violations
- Accidental damage to USMC property
- Accidental triggering of fire alarm
- Low level violations of the Network Use Agreement

**Level 2:** Possible sanctions for Level 2 offences include those mentioned for Level 1, as well as: probation, denial of readmission, eviction, and residence bans. Serious violations may also result in charges under the UofT Code of Student Conduct and/or the Criminal Code of Canada.

Level 2 offences include but are not limited to, the rules regarding:

- Smoking cigarettes / burning incense inside
- Unauthorized entry into residence rooms or prohibited areas of the College
- Inappropriate, insubordinate or offensive treatment of USMC staff members
- Failing to abide by the directives of dons or those who identify themselves as Residence Life Staff
- Intentionally triggering a false fire alarm
- Drug and alcohol violations
- Theft or vandalism
- Threats, intimidation or harassment
- Assaults of any kind including sexual assault
- Lewd or indecent acts
- Compromising fire safety or building security
- Possession of dangerous or illegal proscribed items or materials
- Repeated violations of Level 1 offences
- Aiding, abetting conspiring or inciting others to commit Level 2 offences

## **DISCIPLINARY SANCTIONS**

**Verbal Warnings:** Oral statements identifying the offending behaviour and requesting its cessation. A written record of verbal warnings may be kept in order to track repeat offenders.

**Written Warnings:** Official correspondence issued by a member of the Residence Life Staff outlining the offending behaviour and requesting its cessation.

**Fines:** A monetary penalty for violations of the Rules of Residence that is added to a student's ACORN/ROSI account.

Note: A \$250 fine will automatically be applied to a student's financial account for smoking in residence.

**Community Service:** Contributing a set number of hours of work within the residence or larger College community to compensate for an offence.

**Restitution:** An order to pay monetary compensation for damages to College property or someone's personal property. If restitution is not received within 14 days the charges will be added to the resident's ROSI account.

**Behaviour Contract:** A written contract that places restrictions and/or expectations on the future conduct of a resident.

**Behaviour Bond:** A written contract that places restrictions and/or expectations on the future conduct of a resident which also includes a monetary deposit. The deposit is returned to the student at the end of the year if the terms of the contract are met but the deposit is forfeited if the terms of the contract are breached.

**Probation:** A status applied to a resident who has committed a serious offence(s) but is being given another chance to change their behavior. Students on probation risk eviction if they are they are involved in subsequent violations or demonstrate a recalcitrant attitude toward their probationary status.

**Denial of Readmission:** Not being invited to return to residence in subsequent years due to behavioural reasons. Students who have been evicted from St Michael's College may face denial of admission at other UofT residences.

**Eviction:** Having one's residence contract terminated and being required to move out of residence within a set period.

**Residence Ban:** Being prohibited from accessing residence buildings and all other rooms that fall under residential jurisdiction (e.g. Canada Room, Weight Room, Music Room, etc.) UofT Campus Police and USMC Security will be notified of all residence bans and ban violations will be reported to Toronto Police Services. Students may request to have their ban status lifted after a period of one year. This request must be made in writing and will be evaluated by the Dean of Students.

**Appeals:** Sanctions issued by a don may be appealed to the Assistant Dean, Residence Life for reconsideration. Decisions or sanctions issued by the Assistant Dean, Residence Life may be appealed to the Dean of Students for reconsideration. Decisions or sanctions issued by the Dean of Students are considered final and binding.