



UNIVERSITY OF  
ST. MICHAEL'S COLLEGE  
IN THE UNIVERSITY OF TORONTO

### Joint Health and Safety Committee Meeting Minutes

Meeting: No 4 - 2021/22	Date: May 5 <sup>th</sup> , 2022
Location: Teams Meeting	Time: 11:00 a.m. to 12:00pm

<b>Expected Attendees:</b>	
Suzanne Ramnauth, Co-Chair	Gang He, USW
Barb Power, Non-Union	John Santos, USW
Richard Carter, UTFA	Chanelle Burriss, Non-Union
Joanne Granata, CUPE	Michael Graham, USW
<b>Invited Guest(s):</b>	
Effie Slapnicar, Administration	

Item	Details	Presenter	Time
1.0	<b>Approval of Minutes of March 9th, 2022</b> Approved by Joanne Granata. Seconded by Richard Carter.	SR	5 min
	<b>Business Arising, not covered in other agenda items:</b>		
2.0	<b>Membership Changes</b> GH, Building Operator joins the committee as another USW representative. SK, Carpenter has stepped down from the committee. We will determine a new co-chair (union rep) in September.	SR	5 min
3.0	<b>Workplace Violence Risk Assessment</b> The University conducted a risk assessment of all its buildings and grounds. A risk assessment is a thorough look at the workplace to identify things, situations, processes that may cause harm to people and to assist with the implementation of measures to effectively eliminate or control the harm from happening.  Assessment reports were completed by MCOR security president and the Director of Finance. The Library may also be contacted to complete a report. The results of the two report were distributed to JHSC members with a request to review in detail and provide comments at next meeting or forward by email to HR.	SR	15 min

4.0	<p><b>Re-opening/COVID-19 Updates</b></p> <p>The University expects that there will be a much larger presence returning to the office in the fall. The Bursar is chairing a reopening committee (includes senior administration members) to determine appropriate return to work protocols and new policies that should be implemented. USMC has returned to campus more gradually than UofT, erring on the cautious side.</p> <p>Masking is still required in settings such as classrooms and indoor spaces where physical distancing cannot be maintained. If staff are not comfortable meeting in person, it is recommended to wear masks and consider online meetings. Masks wearing is still encouraged while meeting with colleagues at a 6-meter distance. Signage recommending mask wearing will continue to be posted at USMC. It is expected that after June 30<sup>th</sup> mask mandates will be eliminated by the government and UofT. Facilities will change signage to reflect the new policy.</p> <p>Health screening via UCheck is no longer required as of May 1, 2022. However, proof of vaccination is still required to be uploaded into UCheck.</p> <p>More reopening details will be provided to JHSC for discussion as plans are developed. USMC expects to continue to follow UofT guidelines and protocols.</p>	ES	20 min
5.0	<p><b>2021-2022 Building Inspection Update</b></p> <p>There has been a delay in completion of the building checks due to committee member departures. The inspection schedule has been redistributed and all inspections should be completed by end of summer.</p> <p>Question posed about requirement of checks for Felan House &amp; TST (does TST have its own JHSC). TST was contacted and CFO confirmed that it has its own committee and therefore USMC not required to check:</p> <p><i>TST: "We did regular monthly inspections pre-pandemic and acted immediately to fix any deficiencies in the building. A monthly walk through of the building by two staff people, of all offices including the space occupied by Licensees and common area was done. Due to lesser in-person activities over the last two years and mostly all staff working remotely, this inspection has been done on irregular basis, however, any known repairs were immediately either fixed or replaced."</i></p>	ALL	10 min
6.0	<p><b>Confirm next meeting</b></p> <p>Next Meeting: TBD; will be in the Fall.</p> <p>Thank you everyone and have a great summer!</p>	SR	5 min



Suzanne Ramnauth, Co-Chairperson

*Chanelle Burris*  
Recording Secretary