



Job Advertisement

University of St. Michael's College Director, Finance

We wish to acknowledge this land on which the University of St. Michael's College operates. For thousands of years, it has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

The University of St. Michael's College (USMC) is a Catholic institution of higher learning federated with the University of Toronto. USMC boasts a large and dynamic undergraduate division where students study across the full breadth of disciplines in the arts and the sciences. It is also home to a growing Social Responsibility and Sustainability program in its Continuing Education Division; the renowned Regis St. Michael's Faculty of Theology (in partnership with Regis College); and the John M. Kelly Library, which is one of the busiest libraries at the University of Toronto. USMC is looking forward to its 180th anniversary in 2032 and has formulated a strategic plan, St. Mike's 180, whose three pillars—academics, community, and sustainability—point to its commitment to transformative leadership in service of the common good and of the planet we share.

It is within this context that the University of St. Michael's College is embarking on a search for its next **Director, Finance**.

Reporting to the Bursar & Chief Administrative Officer, the Director of Finance is USMC's senior financial expert. Through providing strategic insight and direction and financial information, the Director plays a key role in the university's ability to run in an efficient and effective manner. Overseeing a team of 5 individuals, the Director's portfolio includes financial accounting and reporting; planning, budgeting and analysis; treasury and cash management; pension fund administration; risk and compliance; and systems and processes. A key member of USMC's senior administration, the Director also attends meetings of the University's board, the Collegium, supports all meetings of the Collegium's Investment, Investment and Finance & Audit Committees, and attends Executive Committee meetings as required.

As the ideal candidate, you are a strategic financial leader whose career includes progressive senior leadership experience as a business partner and advisor in a small, but complex and non for profit environment. Your career includes experience relevant to the aforementioned units under the Director's purview, including a depth of knowledge and comfort with not-for-profit accounting, and with investment, fund, pension and technical accounting. As a team leader, you actively support, mentor and develop your team members and foster an inclusive work environment within an employment equity framework. As a continuous learner, you keep abreast of new trends and technologies, and understand the issues, emerging trends, and policies and legislation that affect Canadian-, and Ontario-based, postsecondary institutions. Candidates must hold an undergraduate degree from a recognized university along with a financial designation in good standing (CPA). Experience working in Catholic education is considered an asset.

To apply or explore this leadership position at the University of St. Michael's College further, please submit a curriculum vitae along with a cover letter in confidence to Jane Griffith (jane@griffithgroup.ca) and Caroline McLean (caroline@griffithgroup.ca) or visit <https://griffithgroup.ca/usmc-dir-fin/> <https://griffithgroup.ca/usmc-directorfinance/>

Applications must be received by 5pm ET on Friday, November 15th 2024.

The University of St. Michael's College is strongly committed to diversity within its community and especially welcomes applications from racialized persons/persons of colour, women, Indigenous/Aboriginal people of North America, persons with disabilities, 2SLGBTQ+ persons, people who take a religiously informed view of human experience, and others who may contribute to further diversification of ideas.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

The University will provide support in its recruitment process to applicants with disabilities, including accommodation that takes an applicant's accessibility needs into account. If you require accommodations during the interview process, please contact Jane Griffith at jane@griffithgroup.ca and hr.stmikes@utoronto.ca.